



STANDARD OPERATING PROCEDURES

For Purchasers of Real Estate

Pusuant to Property Law §442-H

Offsite Real Estate is ensuring that these Standard Operating Procedures are available to the Public. Hard Copies of these Standard Operating Procedures are available upon request.

Standard Operating Procedures for Prospective Home Purchasers in order to receive services from Offsite Real Estate:

1. Photo Identification is not required in order to work with Offsite Real Estate. However, customers may be required to present photo identification for security or other similar purposes. As well, individual property owners, certain developer or sponsor clients prior to a showing or to work with the, and we will communicate this information to purchasers if such situation arises.
2. Exclusive Buyer Representation is not required to work with Offsite Real Estate
3. A Pre-Approval for a mortgage loan is not required to work with Offsite Real Estate, however some individual property owners and developer or sponsor clients, or certain listing brokers may require one. Should that be the case, we will communicated this request to purchasers when such a situation arises.